

DWIGHT D. EISENHOWER LIBRARY  
ABILENE, KANSAS

ANDERSON, JACK Z., Administrative Assistant to the President: Records, 1956-61

Processed by: WGL  
Date Completed: November 1966

Linear feet of shelf space occupied: 1

On December 15, 1956, Jack Z. Anderson was appointed as an Administrative Assistant to the President. He held that position up to January 20, 1961.

As an Administrative Assistant to the President, Anderson was a member of the White House Congressional liaison staff--under the direction of Wilton B. Persons and later, Bryce Harlow. His principal responsibility was with the aid of the other members of the congressional liaison staff to get the Administration's legislative programs enacted by the Congress and reaching the President's desk for signature in a form acceptable to the Administration.

The file consists of correspondence, memoranda, speech drafts (some annotated), reports, tables, press releases and printed materials. No original over-all arrangement was apparent and the folders have been arranged in alphabetical order by folder title.

## CONTAINER LIST

<u>Box No.</u>	<u>Contents</u>
----------------	-----------------

- |   |  |
|---|--|
| 1 | Adams, Sherman [Consists of memoranda to Adams re legislation]<br><br>Agriculture [1957]<br><br>Agriculture [Covers period 1958-1960]<br><br>Agriculture - Grain<br><br>Agriculture - Meat Packers<br><br>Agriculture - Watershed Projects<br><br>Bataan-Corregidor [re proposed memorial]   |
| 2 | Budget<br><br>Civil Service [re proposed health insurance legislation]<br><br>Commerce [working papers with the department]<br><br>Gettysburg Farm<br><br>Hells Canyon<br><br>Housing Legislation<br><br>Interior [working papers with the department]<br><br>Interior - Alaskan Statehood<br><br>Legislative Program - 1958 - Veterans<br><br>MSA [Mutual Security Program] |
| 3 | Post Office<br><br>President's Address on the Budget - 1957 [Drafts #3-10, and an earlier draft of the President's address.]<br><br>President's Breakfasts [List of those attending]   |

3 REA [A resolution of a local chamber of commerce re shift of a missile Group and a  
(cont.) letter re increase of tax exemption from \$600 to \$700]

VA [Veterans Administration]

END OF LIST